





## **FOREWORD**

In December 2006 the Parliament of Samoa passed two Acts that are very important to the health sector in Samoa. These are, the Ministry of Health Act 2006 and the National Health Service Act 2006. The passing of these two Acts culminated a health reform program that was initiated by government in 2001 as a part of an overall government reform process which began in 1998.

These two historical legislations are the corner stones of the way forward for health in Samoa. The passing of these two Acts demonstrated governments' commitment to ensuring safe practice in health care through the establishment of the Ministry of Health as separate from the services delivery arm of publicly funded services realized through the establishment of the National Health Service. Furthermore, the reformed functions of the Ministry of Health recognized the rapid changes in the health sector since the passing of the Health Ordinance in 1959. Foremost in these changes is the growth of the private sector including the recognition of the important role of Non Government Organizations' in the health system and the need to separate government regulation and monitoring as well as policy and national planning for the sector from service delivery.

The Ministry's of Health's Corporate Plan for the period 2007-2010 is a specific document that identifies the key strategic directions of the Ministry and is operationalised through planning and reporting frameworks. These are in the long term reflected in the Health Sector Plan; in the medium term in this Corporate Plan and on a yearly basis through Ministry out puts in the budget approved by government.

This is a Ministry of Health Corporate Plan. It provides staff and external stakeholders with a snapshot of the Ministry's vision, mission, values, objectives and strategies. It explains how the Ministry of Health will achieve through deliberate and accountable corporate management improved health and wellbeing by way of strengthening evidence-based policy advise, regulation, and partnerships with other government agencies, consumers and stakeholders.

It is my hope that this Corporate Plan will help all our stakeholders in the health sector understand the roles and operations of the Ministry in relation to the Health Sector Plan 2008-2018 as we work together to continually improve the health out comes of our people.

A handwritten signature in black ink, appearing to read 'Gatoloifaana Alesana Gidlow'. The signature is written in a cursive style and is positioned above a horizontal line.

Gatoloifaana Amataga Alesana Gidlow  
**HONOURABLE MINISTER OF HEALTH**



## **Chief Executive Officers Message**

I have great pleasure in presenting the Ministry of Health's Corporate Plan for the three-year period 2007 – 2010. This plan is presented at the beginning of a period of major changes for the Ministry, in particular the separation of the former Ministry of Health into the reformed Ministry of Health and the National Health Service. It is derived from the **Health Sector Plan 2008-2018**.

In 1998, the MOH commenced a reform program that included a review of its primary functions, roles and responsibilities and the suitability of the existing organisational structure to support these at both the strategic and service delivery levels.

Structurally, the reform process indicated a need for a more defined separation of the governance role from the service delivery role. This has culminated in the official separation of the former Ministry of Health into two new entities, the reformed Ministry of Health as a health sector regulatory, monitoring and policy development entity with Health Promotion and Prevention Services included, and the newly established National Health Service fully responsible for publicly funded health care service delivery in hospitals and Health Centres.

The MOH's mandate is the Ministry of Health Act 2006, which takes on greater responsibility in monitoring and regulating health care services provided not only by the government sector but also for a growing private sector. Health promotion and primordial prevention are significant focuses as they reflect a wider recognition of the work done by many players to minimize the demand for treatment. Emphasis on health promotion and primordial prevention brings about the recognition of health services carried out by NGOs, Community Based Organisations as well as Traditional Healers and Traditional Birth Attendants.

The reform processes have been addressed through reviews and redrafting (where required) of existing legislation, the introduction of new health care legislation, the development of quality improvement processes, health care standards and clinical protocols and the establishment of specific units to oversee this role in the new Ministry of Health structure. The Ministry of Health Act 2006 sets out the new responsibilities of the Ministry.

The functional separation of the Ministry of Health into a Governance and Regulatory focussed Ministry and a high quality, customer focussed service delivery provider, the National Health Service, heralds the next phase of the health care reform agenda in Samoa. Its success will be made possible through all health staff committing to a culture of serving our community to the best of our ability and collaborating to ensure shared vision and common goals and objectives between all health care providers in the sector.

The MOH Corporate Plan 2007-2010 reflects these preparations and it is proposed to facilitate a sector wide approach as dictated by the Health sector Plan 2008-2018. I commend it to all as a framework for implementing this critical reform agenda.

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**PALANITINA TUPUIMATAGI TOELUPE**  
**CHIEF EXECUTIVE OFFICER**  
**MINISTRY OF HEALTH**





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## **EXECUTIVE MANAGEMENT COMMITTEE**

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**Internal Auditor:**

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**Legal Adviser:**

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**Sector Wide Approach Coordinator:**

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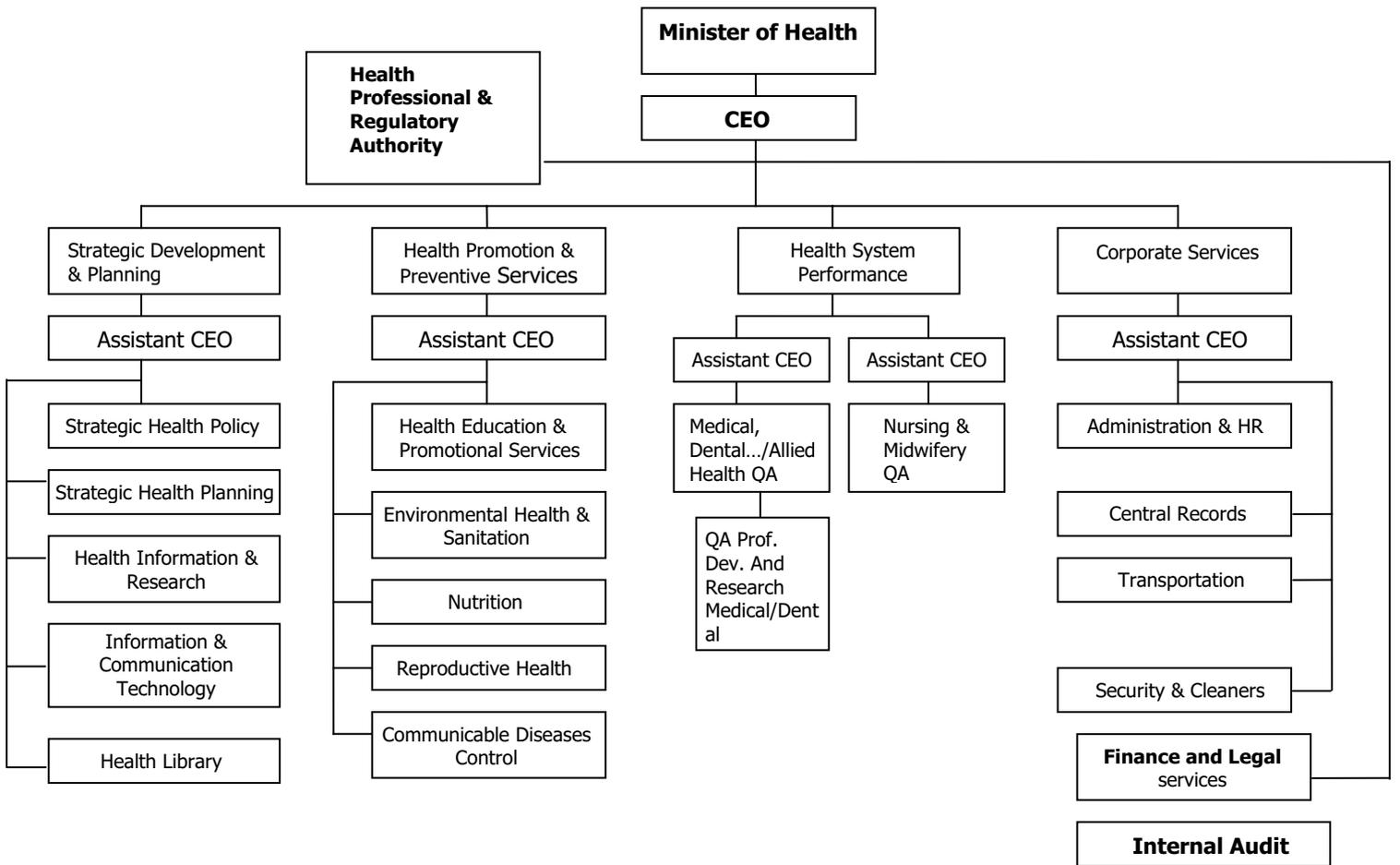
**Health Information and Communications Specialist:**

Leilani Matalavea





**MINISTRY OF HEALTH ORGANIZATIONAL STRUCTURE**



## ACRONYMS

AusAID	Australian Agency for International Development
BI	Brief intervention
CAG	Community Advisory Group
CHNIS	Community Health Nursing Information Systems
CW&SP	Capital Works and Service Planning Committee
GoFAR	Government Financial Analysis and Reporting System
GOS	Government of Samoa
HACC	Health Aid Coordinating Committee
HCW	Health Care Waste
HCWM	Health Care Waste Manager
HEAPS	Health Promotion Services
HIS	Health Information System
HR	Human Resources
HF	Health Financing
HSP	Health Service Plan
ICHS	Integrated Community Health Service
IEC	Information, Education and Communication
JICA	Japanese International Cooperation Agency
MOF	Ministry of Finance
MOH	Ministry of Health
MWCSD	Ministry of Women, Community & Social Development
NHA	National Health Accounts
NCD	Non Communicable Disease
NGO	Non Government Organisation
NZAid	New Zealand Agency for International Development
OVT	Overseas Treatment
PATIS	Patient Information System
PDRS	Professional Development & Research Section (Nursing, MOH)
PHC	Primary Health Care
PMT	Project Management Team
PSC	Public Service Commission
QI	Quality Improvement
RCIP	Rural Capital Investment Plan
SDS	Strategy for Development of Samoa
SHP	Samoa Health Project
SHSMP	Samoa Health Sector Management Project
SNAP	Smoking, Poor Nutrition, Alcohol, Physical Inactivity
STEPS	NCD Surveillance Survey, named STEPS for its 'three steps' process
SUNGO	Samoa Umbrella for Non-government Organisations
WB	World Bank
WHO	World Health Organization



**OBJECTIVE 4: To establish and provide for quality control and consumer complaints systems for the provision of health services in accordance with any applicable laws**

STRATEGY	ACTIVITY	PERFORMANCE MEASURES	TIME FRAME	RESPONSIBLE DIVISION
4.1 Develop quality control mechanisms	Ascertain the occurrence of Drug Errors in the patient care practice in acute care areas of NHS	Clinical Audits conducted & occurrence of Drug Errors Ascertained	Annually	HSP & QA Medical, Dental & Allied Health Division
	Monitoring of implementation of the Nursing process within the TTM hospital	Implementation of Nursing process within TTM hospital monitored	Ongoing	Nursing & Midwifery
	Monitoring of implementation of the ICHNIS	Implementation of ICHNIS monitored	Ongoing	HSP & QA Medical, Dental & Allied Health Division
	Conduct clinical auditing to assess competence of health professionals, safety & quality of dental services	Clinical audits for dental service conducted	Annually	
4.2 Establish a consumer complaint system	Review & distribute the MOH Service Charter	MOH Service Charter reviewed & distributed	Dec 2007	SDPD
	Develop a consumer complaint manual	Consumer complaint manual developed	2008	SDPD & All Divisions
4.3 Increasing understanding of laws, policies, and standards and their application	Conduct ongoing awareness programs through media and public consultations	Media spots conducted  Public consultations conducted	2008-2010	Office of the CEO & All Divisions

## INTRODUCTION

This Corporate Plan sets out the priorities for the Ministry of Health and how these will be achieved over the period July 2007-2010.

The Corporate Plan describes the functions and activities of the Ministry for this period and shows how the Ministry will allocate and manage its resources to achieve its mandated core functions, responsibilities and duties.

This Corporate Plan takes into account the current issues facing health as articulated in the Health Sector Plan 2008-2018 and sets out clearly the Ministry's actions to address these issues and keeping the public informed on how these are progressing.

Above all the Ministry of Health wants all health sector partners and the people of Samoa to achieve success in working towards a *Healthy Samoa*, to build a co-coordinated approach to meeting health care needs, engaging in addressing problems and maximizing opportunities in health. The Ministry's resources and efforts will be concentrated on the strategies indicated in this Corporate Plan.

During this period the Ministry will act strategically and lead partnerships in the health sector, to ensure high quality health services. The Ministry will also harness collective effort to achieve a vibrant and sustainable health sector in Samoa.

## FUNCTIONS

The Ministry of Health functions are in the areas of regulation of the sector, policy, planning and monitoring of the health sector to ensure safe practice as well as quality of health care services and health care products. The Ministry is also mandated the responsibility of providing quality health promotion and primordial prevention functions in response to evidence of growing lifestyle diseases in Samoa.

The Ministry of health Act 2006 has mandated the following functions:

- (1) The Ministry shall have the following functions:
  - (a) to administer or assist the Minister to administer, as the case may require, the legislation set out in Schedule 1;
  - (b) to administer any other enactment, subject or matter as may be determined by Cabinet from time to time; and
  - (c) to fulfil the responsibilities , functions and duties set out in Schedule 2.
- (2) In undertaking its functions under this Act the Ministry shall give preference to policies, programs and practices which increase the capacity of the people of Samoa to have greater access to and control over and participation in their health and well-being.

## MANDATED RESPONSIBILITIES, FUNCTIONS AND DUTIES

The *Ministry of Health Act 2006* mandates the following health sector responsibilities, functions and duties to the Ministry.

- I. To provide the government and minister with advice as to strategies; policies and planning

concerning the development, resourcing, provision and management of health care services in the sector;

- II. To establish, regulate and enforce standards concerning the training, qualifications and performance required for providers in accordance with any applicable laws;
  - III. To monitor the performance of providers;
  - IV. To establish and provide for quality control and consumer complaints systems for the provision of health services with any applicable laws;
  - V. To provide the following services:
    - **Strategic Development Services**, including:
      - (a) Health Resourcing;
      - (b) Health Planning;
      - (c) Health Information; and
      - (d) Health Research.
    - **Health Library**
    - **Health Promotion and Preventive Services**, including:
      - (a) Health Education and Health Promotion;
      - (b) Preventive Services;
      - (c) Public Health Services;
      - (d) Environmental Health Services;
      - (e) Dental Promotion;
      - (f) Nutrition; and
      - (g) Reproductive Health.
    - **Health Services Performance**, including:
      - (a) Medical Services;
      - (b) Dental Services;
      - (c) Pharmacy Services;
      - (d) Allied Health Professional Services;
      - (e) Nursing Services;
      - (f) Midwifery Services;
      - (g) Traditional Healing and Birth Attendant Services; and
      - (h) Other Providers of Health Services;
- Corporate Services for the Ministry**, including
- (a) Corporate Services;
  - (b) Administration;
  - (c) Finance; and
  - (d) Legal Services

What is very clear to the Ministry is the need for all its divisions to work closely together to realise the Ministry mandates. Therefore, although structuring the outputs and measures are ordered in terms of divisions these are all joined together as *one effort* to achieve the Ministry's vision and mission.

## **LAWS GOVERNING THE MOH**

The functions of the Ministry of Health are governed by the following existing Acts of Parliament and Regulations.

- Ministry of Health Act 2006
- National Health Services Act 2006
- Health Care Professionals and Standards Act 2006

STRATEGY	ACTIVITY	PERFORMANCE MEASURES	TIME FRAME	RESPONSIBLE DIVISION
	Develop & Implement a Policy, Regulation and Monitoring Framework	Policy, Regulation & Monitoring Framework developed & implemented	2008	SDPD & All Divisions
	Monitor the implementation of the Baby Friendly Hospital Standards in TTM & MTII hospitals	M&E report on implementation of Baby Friendly Hospital Standards developed & implemented	Ongoing	HPPS
	Monitor the implementation of School canteen standards	School Canteens monitored according to set standards	Ongoing	HPPS
	Review & formulate standards, policies and clinical guidelines for dental professionals and the practice.	Standards, policies and clinical guidelines for dental professionals & service reviewed & developed	2007-2008	HSP & QA Medical, Dental & Allied Health Division
3.2 Establish a project coordination mechanism	Participate and contribute to government integrated approach of effectively managing and implementing development projects	Participated & contributed actively in Government integrated approach	Ongoing	Office of the CEO & All Divisions
	Establish a Project coordination unit within MOH	Project Coordination mechanism in place	2008	Office of the CEO
		Project Coordination Unit established	2007-08	
3.3 Monitor the functional, physical and technical quality of health facilities	Implement the Facilities, Equipment and Maintenance Plan	Facilities, Equipment & Maintenance Plan implemented	Ongoing	All Divisions
	Implement the OHS Policy/Manual	OHS Policy/Manual implemented	Ongoing	
3.4 Develop and implement a Health Impact Assessment (HIA) for any development in Samoa	Develop & Implement a National HIA Manual	Health Impact Assessment Manual/Policy developed & implemented	2008	HPPS

STRATEGY	ACTIVITY	PERFORMANCE MEASURES	TIME FRAME	RESPONSIBLE DIVISION
	Review current Nursing & Midwifery Workforce Recruitment & Retention Strategy	Nursing & Midwifery workforce R&S Strategy reviewed & implemented	2008-2008	Nursing & Midwifery
	Provide competency based refresher training on selected areas of concern in nursing practice	Refresher training for nurses conducted	Ongoing	Nursing & Midwifery
	Review the Dental Program curriculum, MOU, resources etc as required by the NUS	Dental Program Curriculum reviewed	2008	HSP & QA Medical, Dental & Allied Health Division
2.3 Establish sponsorship for continuing education	Management of sponsorship of undergraduate and post graduate nursing students	Sponsorship program effectively managed & utilized	2008-2010	Nursing & Midwifery
	Secure scholarship funding for undergraduate & postgraduate studies for Medical, Dental & Allied Health Professionals	Scholarship funding secured & managed effectively	2008-2010	HSP & QA Medical, Dental & Allied Health Division
	Management of MOH sponsorship Program for Dental auxiliaries	MOH sponsorship program for dental auxiliaries effectively managed & utilized	2008-2010	

**OBJECTIVE 3: To monitor the performance of providers**

STRATEGY	ACTIVITY	PERFORMANCE MEASURES	TIME FRAME	RESPONSIBLE DIVISION
3.1 Establish a monitoring mechanism for service provision	Develop & Implement MOH Standards	MOH Standards developed, approved & implemented	2008	Office of the CEO & All ACEOs MOH
	Complete and implement standards for each division within MOH	Standards for each MOH division completed & implemented	Dec 2007	All Divisions
	Review standards for medical and allied health professional services	Medical & Allied Health Professional service standards reviewed & developed	2008	HSP & QA Medical, Dental & Allied Health Division
	Review health indicators to monitor and evaluate health sector performance	Health Indicators reviewed & monitored	July 2007	SDPD & All Divisions

- Pharmacy Act 2006
- Nursing and Midwifery Act 2006
- Health Ordinance 1959
- Mental Health Act 2007
- Narcotics Act 1967
- Medical Practitioners Act 1975
- Burials Ordinance 1961
- Dental Practitioners Act 1975
- Food and Drugs Act 1967
- Oceania University of Medicine (Samoa) Act 2002
- National Kidney Foundation of Samoa Act 2005
- Poisons Act 1968
- Samoa Red Cross Act 1993
- National Disaster Management Act 2006

## **PLAN IMPLEMENTATION**

Implementation of this Corporate Plan occurs through active implementation of the Annual Management Plan and the Ministry's Budget. Therefore, the Ministry's strategies are structured to include the management plan and budget outputs. Performance measures are also included to allow for monitoring of the corporate plan on an annual basis.

In planning the delivery of Ministry of Health services the health systems context has been taken into consideration, these include factors such as the financial and human resources available, capabilities of the existing workforce and the physical infrastructure in place.

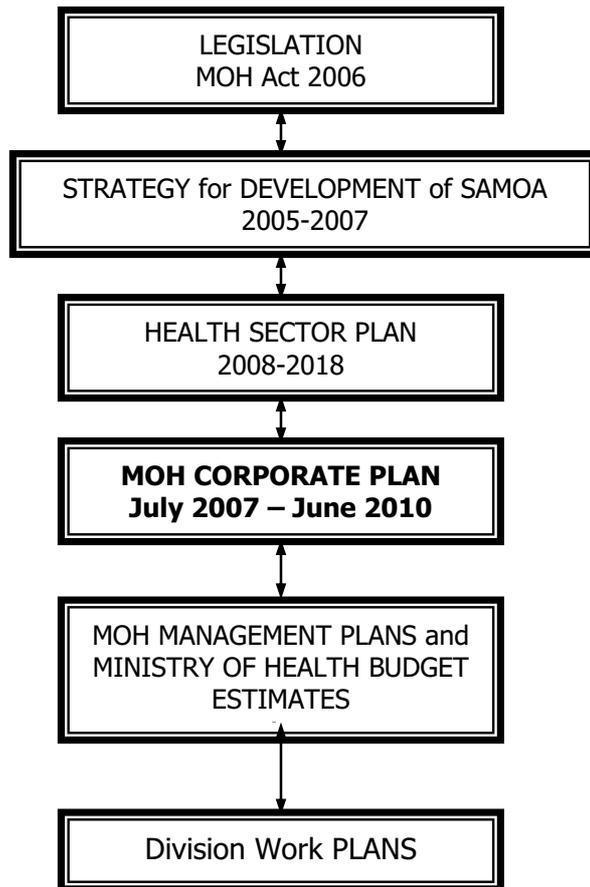
The Ministry's annual outputs are reflected in the Ministry of Health Budget, which discloses the resources (generated in Samoa) granted by the government to the Ministry annually to achieve its functions in the sector.

The Ministry is also moving into a Sector Wide Approach (SWAp) to ensure that donor funds (generated outside of Samoa) as well as funding from the Government of Samoa budget are guided by the *Health Sector Plan 2008-2018*. Over this Corporate Plan time frame the SWAp approach to financing the health sector will be developed, streamlined, implemented and strengthened to provide a coordinated approach to financing health sector improvement.

The SWAp will take into consideration all organisations that play a role in the health system in Samoa and will be coordinated through the Ministry of Health under the overarching framework of the Health Sector Plan 2008-2018. A Medium Term Expenditure Framework developed out of the Health Sector Plan will cost activities to be financed in the medium term to achieve the indicators identified to realize the six objectives in the Health Sector Plan.

## LINKAGES

The Ministry of Health Corporate Plan reflects the Ministry of Health Act 2006 and links the Samoa Development Strategy with the Health Sector Plan, as well as the Management Plans (including the Ministry's approved budget) of the Ministry of Health. The following illustrates the linkages between existing Plans and this Corporate Plan.

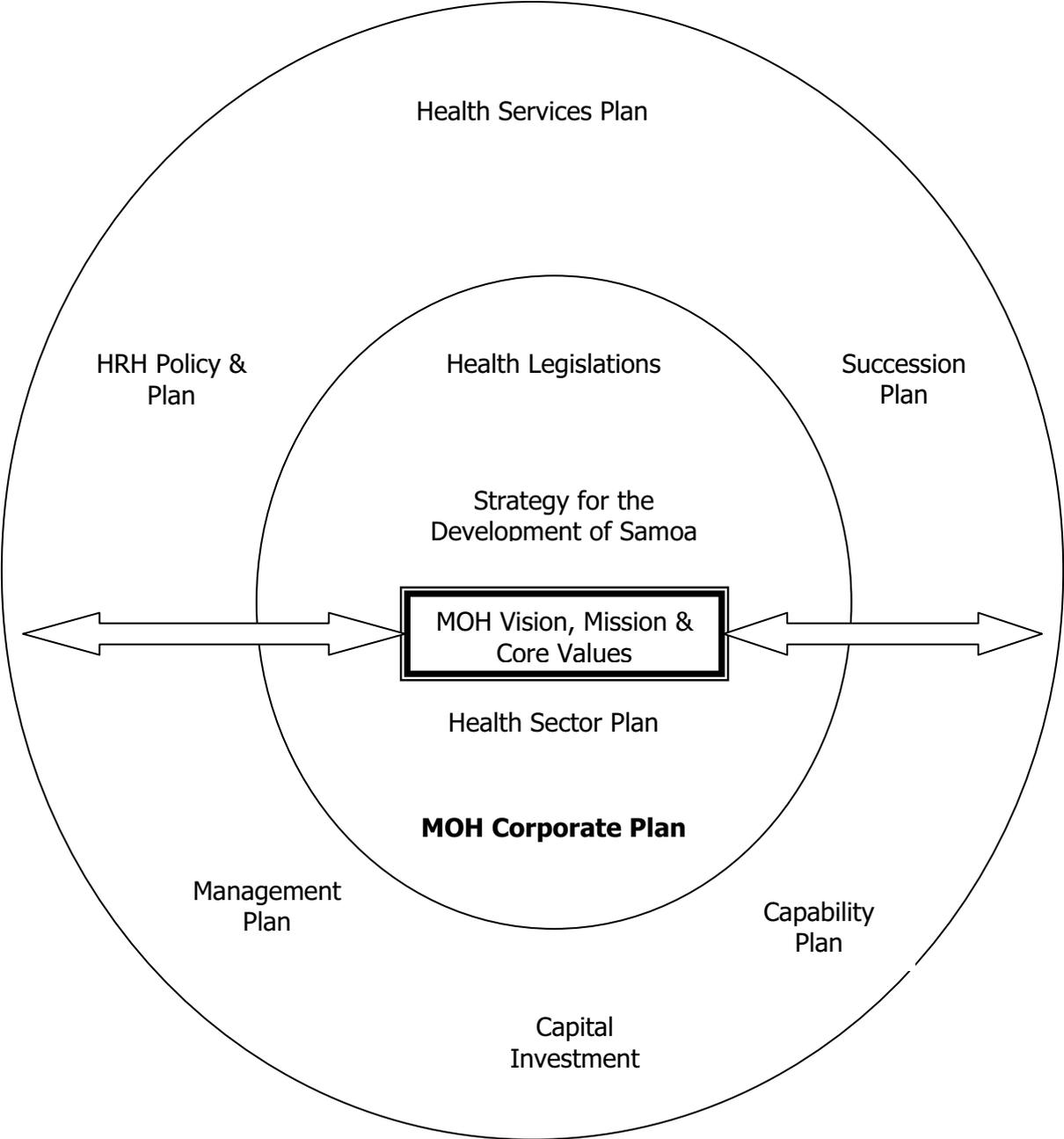




**OBJECTIVE 2: To establish, regulate and enforce standards concerning the training, qualifications and performance required for providers in accordance with any applicable laws**

STRATEGY	ACTIVITY	PERFORMANCE MEASURES	TIME FRAME	RESPONSIBLE DIVISION
2.1 Strengthen & Establish regulatory professional & national advisory councils	Establish an Allied Health Professional Council	Allied Health Professional Council established	2009	Office of the CEO and HSP & QA Medical, Dental & Allied Health Division
	Assist in developing professional standards	Professional standards developed & agreed to	2008-2008	Office of the CEO QA N&M; QA M&AH & Management,
	Develop a regulatory framework for professional councils	Regulatory framework for professional councils developed & implemented	2008	Office of the CEO & professional councils & MOH Management
	Coordinate & facilitate all national advisory councils	National advisory council meetings coordinated & facilitated	Ongoing	Office of the CEO & relevant ACEOs QA N&M; QA M&AH
	Provide secretariat services for Medical and Nursing & Midwifery councils	Secretariat services provided for Medical and Nursing & Midwifery councils	Ongoing	Nursing & Midwifery and HSP & QA Medical, Dental & Allied Health Division
	Compile guidelines and policies as set out by the Medical Council for licensing, practicing & registration of medical doctors	Guidelines and policies for licensing, practicing & registration of medical doctors compiled & documented	2008-2009	HSP & QA Medical, Dental & Allied Health Division
	Provide list of dental professionals for registration & issuing of practicing certificates by the Dental Council	List of dental professionals provided to the Dental Council	Ongoing	HSP & QA Medical, Dental & Allied Health Division
	Provide assessment & performance evaluation information for re-certification of dental professionals.	Assessment & performance evaluation conducted and information provided to Dental Council	Ongoing	HSP & QA Medical, Dental & Allied Health Division
2.2 Review curriculum for professional training programs for allied health workers	Conduct refresher training on health promotion and preventive issues.	Refresher training for HPPS staff conducted	2008-2010	HPPS

The following model illustrates the interdependency / relationships of Plans in the Samoan Health System.



## **VISION, MISSION AND VALUES**

Premised on a firm commitment to serving Samoa's health governance needs, the Ministry of Health has established a Vision, a Mission and Core Values by which it will operate. These form the foundation on which all Ministry work is undertaken.

The following Vision expresses the Ministry's commitment to providing excellent regulatory, monitoring and evaluation services in the health sector for Samoa. This vision also expresses the Ministry's vision for the provision of health promotion and prevention services to address lifestyle diseases as well as communicable diseases in Samoa.

### **MOH VISION**

*Excellence in regulating the health sector and provision of articulate and appropriate health promotion and prevention services for a healthy Samoa*

The Ministry of Health Mission asserts the Ministry's organizational purpose. It guides critical strategic decision making for the Ministry of Health over the next three years and into the future.

### **MISSION**

*To provide meaningful and realistic health policy advice to Government; ensure effective regulation and monitoring of the entire health sector in accordance with the Ministry of Health Act 2006 and all relevant legislation; and, through excellent health promotion and prevention services reverse increasing lifestyle diseases.*

STRATEGY	ACTIVITY	INDICATORS	TIME FRAME	RESPONSIBLE DIVISION
	Monitor and ensure compliance for Isolation facilities and treatment for patients with known or suspected infectious diseases are available at all hospitals	% of plan implemented	On-going	HPPSSD
	Water Quality in Samoa meets the WHO guidelines for safe drinking water		2008	
			Ongoing	
	Food quality in Samoa meets the WHO guidelines, CODEX alimentaris and Samoa Food Safety Act	Documented Food safety policy and plan of action		HPPSD
		Review Consultations held		HPPSD
		Documented regulations		
		Food authority in existence		
		Monitor trends in number of reported cases of food borne disease		
	Vector control programme is strengthened through collaboration with all stakeholders	Support and technical assistance provide to MWCD & Tourism Authority		HPPSD QA N&M; QA M&AH, SDPD
		Health Promotion strategy implemented		
		Number of investigations undertaken		
	Quarantine program maintained	Number of Flights/Vessels sprayed	Ongoing	
	Health and Safety standards of Industry is monitored in accordance with the Health Ordinance	Number of visits undertaken per year	Ongoing	

STRATEGY	ACTIVITY	INDICATORS	TIME FRAME	RESPONSIBLE DIVISION	
2.2 Strengthen the prevention and management of communicable diseases	Notification of communicable diseases	All health facilities & clinics have list & contact details prominently displayed	2008-10	HPPSD and QA N&M and QA M&AH	
	Response to cases and outbreaks of notifiable diseases	All received notifications acknowledged and documented	2008-10	HPPSD and QA N&M and QA M&AH	
		Number of staff trained	2008-2009		
		MOH/ HPO contactable in case of emergency at all times	2008	HPPSD	
		Protocols documented	2008	HPPSD	
		On call staff confident and competent in use of protocols	2008	HPPSD	
		Strengthen case detection and reduce transmission of tuberculosis, leprosy, filarisis and other CDs	Increased number of cases detected	ongoing	
	Information sheet developed for client contacts		2008	HPPSD	
	Policy endorsed Staff trained in accordance with guidelines		2008		
	A sustainable immunisation program that is able to reach every child and woman of reproductive age with an expanding package of life-saving vaccines is in place		% of children under two and % of children under five (school) who are fully immunised	ongoing 2008	HPPSD, QA N&M; QA M&AH
		Number of 6 monthly process audits undertaken	2008		
		Protocols reflect local sensitivity patterns	2008	HPPSD	
		Number of staff trained Appropriate treatment provided for 100% of presenting cases and 80% of partners	2008		
		Greatly strengthen response to increasing rates of sexually-transmitted infections	Discussion paper on chlamydia screening developed	2008	HPPSD, QA N&M; QA M&AH
			At least 2 beds at TTM; one bed at MTII and each other inpatient facility	2008-2009	HPPSD
	Number of staff trained		2008	HPPSD	
	Documented standards Plan of action developed		2008	HPPSD	

The following values reflect the core ideology of the Ministry of Health These are deeply held values that do not change over time. They articulate how the Ministry will carry out its mission in order to achieve the Health Sectors vision.

## VALUES

*Strive for professional excellence through values based on*

*Good Governance: Ensuring that systems are accountable, transparent and responsive*

*Quality Services: Continue to work towards providing quality and innovative services through constant monitoring and evaluation for continuous improvement*

*People Focus: Commitment to serving with empathy and compassion*

*Effective Partnerships: Developing partnerships that benefit all health care users.*

## PRIORITIES FOR THE MINISTRY OF HEALTH

Over this Corporate Plan period the Ministry of Health priorities are determined from the priorities identified in the Health Sector Plan 2008-2018 in line with the mandates of the Ministry of Health Act 2006. These are as follow:

- Continuing to place priority emphasis on the provision of effective health promotion and primordial prevention of disease services,
- Monitoring of the health care services in Samoa for best Practice and Quality Assurance,
- Development of health policies and plans according to evidence based health priorities,
- Ensure an adequate, appropriately trained health workforce for the sector.
- Ensuring that professional standards are adhered to ensure high quality health care services from all health care service providers in Samoa.
- Taking the lead role in working with Government Agencies, Non Government Organisations, Community Based Organisations as well as the private providers and traditional health sector partners and consumers of health services to enable the achievement of the Sector Vision for 'A Healthy Samoa'.
- Advising Government on issues related to health care services and health status of the population.

## Objectives and Strategies

1. *To provide the Government and the Minister with advice as to strategies, policies and plans concerning the development, resourcing, provision and management of health services*
  - a. Good Governance
  - b. Technical Advice on all areas of Health
  - c. Institutional and Systems Strengthening
  - d. Development of new and review of old health policies, plans and legislations
  - e. Domestication of regional & international health legislations, regulations and plans
  - f. Strengthening networking, linkages and partnerships with stakeholders and development partners
  - g. Capacity Building and Training for Staff and Sector Partners
2. *To ensure the effective and efficient provision and conduct of Health Promotion and Prevention Services*
  - a. Prevention of Non-Communicable Diseases
  - b. Prevention and surveillance of Communicable Diseases
  - c. Community knowledge on the key health issues and implement programmes and strategies that support healthy lifestyle choices
  - d. Programmes to enhance the health status of families
3. *To, monitor and enforce standards concerning the training, qualifications and performance required for providers in accordance with any applicable laws*
  - a. Regulatory professional & national advisory councils
  - b. Curriculum for professional training programs for Allied Health Workers
4. *To monitor the performance of providers to ensure quality and safety of health care*
  - a. Monitoring and Regulating service provision
  - b. Monitor the functional, physical and technical quality of health facilities
  - c. Develop and implement HEALTH IMPACT ASSESSMENT (HIA) for any development in Samoa
5. To manage and coordinate sector development through the Sector Wide Approach for Health
  - a. Project and program coordination and management

## Strategic National Level Health Promotion and Prevention Council

One of Government of Samoa's priorities in the Health Sector Plan 2008-2018 is to strengthen its primordial prevention and health promotion services to reverse the high trends of Non Communicable Diseases and minimise the threat of Communicable Diseases including emerging new infectious diseases. The Ministry of Health, Health Promotion Council was established in February 2007 to coordinate in a multi sectoral framework policy level decisions in this priority area. This Council is chaired by the Minister of Health and its members include representation from government organisations, the private sector, community based organisations, religious groups and the traditional practitioners.

***OBJECTIVE 2: To prolong life and improve the quality of life in Samoa by focusing on promoting healthy lifestyles and healthy aging, increasing general knowledge on health, health care and the need for early intervention for health problems and encouraging all Samoans to take responsibility for their own health.***

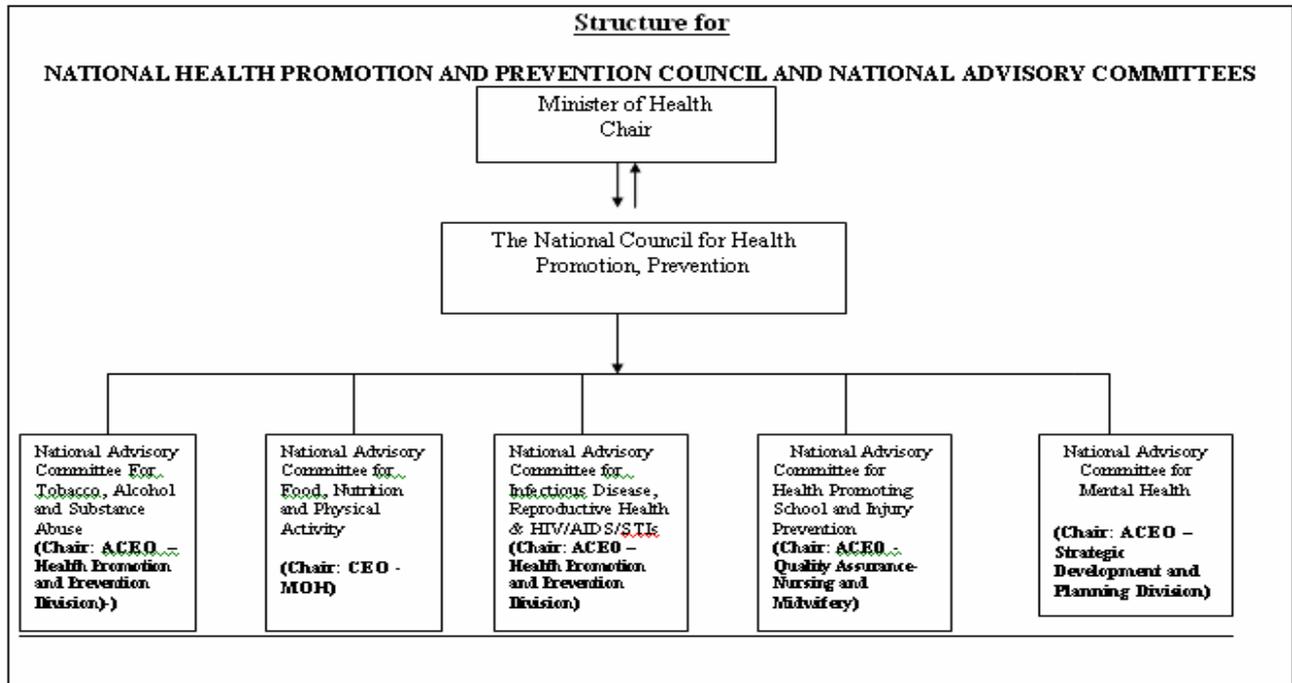
STRATEGY	ACTIVITY	INDICATORS	TIME FRAME	RESPONSIBLE DIVISION	
2.1 Strengthen the prevention and management of Non-Communicable Diseases	Develop an appropriately resourced NCD program to manage implementation of the NCD Strategy	Submission developed	2007	HPPSD	
		Funding approved	2007		
	Improve knowledge base regarding the incidence of NCDs for effective programs	Epidemiologist secured Research documented	2008	HPPSD	
	Finalize & Implement the Tobacco Control Legislation	Tobacco Control legislation enacted	2007-2008	HPPSD	
	Develop Tobacco Control regulations	Tobacco Control Policy finalized, approved & implemented	2008	HPPSD and SDPD	
	Finalize & Implement the Tobacco Control Policy & Plan of Action and the related aspects of the NCD Strategy	Tobacco Control Committee revived	2008-2009	HPPSD and SDPD	
	Revive the Tobacco Control Committee				
	Implement the National Nutrition Policy and Plan of Action	National Healthy Nutrition Campaign conducted		2007-2008	HPPSD and SDPD
			Increase % of children exclusively breast feeding from 0-6 months	2007	HPPSD and SDPD
			Breast feeding friendly hospital policy adopted in TTM & MTII hospitals.	2007-2010	HPPSD and SDPD
	Trialing the community based integrated Diabetes prevention and management program	Trial implemented & evaluated		2007-2008	HPPSD
			Increased screening in the age group 30-55	2008-2010	HPPSD
			Increased awareness within the community of the condition of diabetes		HPPSD

STRATEGY	ACTIVITY	INDICATORS	TIME FRAME	RESPONSIBLE DIVISION
	Health Policy and Plan of Action	implemented		SDPD and All Divisions
	Develop a Health Sector Service Plan	Health Sector Service Plan developed & implemented	2008-2009	
	Develop a Sector Marketing Strategy for Human Resources for Health	HRH Marketing Strategy developed & implemented	2008	
1.5 Domestication of regional and international health legislations, regulations and plans.	Localize and implement the WHO HRH Strategy, FCTC, Global Diet, Physical Activity and Health Strategy others	Regional & international legislations, policies & plans localized & implemented	Ongoing	All Divisions
1.6 Strengthening networking, linkages and partnerships with stakeholders and development partners	Maintain relationships and obligations to regional and international organisations	Regional & international relationships & obligations maintained	Ongoing	Office of the CEO & All divisions
	Communicate to relevant stakeholders key aspects of the MOH Act 2006	MOH Act 2006 communicated to relevant stakeholders	Ongoing	Office of the CEO & SDPD
	Conduct public awareness consultations on all approved health legislations and MOH Realignment	Public awareness consultations conducted	2007-2008	SDPD
	Implement Communication Strategy	Communication strategy implemented	Ongoing	All Divisions
	Coordinate Annual Health Events	Annual Health Events coordinated & conducted	Annually	HPPS
	Establish a Medical Workforce Focus Group	Workforce Focus Groups for Medical & Allied Health Professionals established & operating	Dec 2007	HSP & QA Medical, Dental & Allied Health Division
	Establish an Allied Health Professionals Workforce Focus Group			

Five working committees covering priority areas for Non Communicable Diseases and Communicable Diseases report to the National Council.

Following is the structure of the Council

## Health Promotion and Prevention Council



### TERMS OF REFERENCE

### Monitoring and Evaluation of the Plan

Performance monitoring of the Ministry occurs in a number of different ways and at differing levels. This includes but is not limited to;

- Performance Budget Reviews
- Annual Reporting to Parliament
- Consulting with communities regarding their satisfaction with current health service delivery and their future needs from the health sector
- Reporting on performance to the government of Samoa as part of the SDS review
- Monitoring of established Ministry and Sectoral performance indicators
- Monitoring of annual management plans performance measures
- Reviewing progress of planned activities against actual implementation; and
- Reviews by development partners

The Divisions within the Ministry are expected to continuously monitor the implementation of the Corporate Plan. Annually, the MOH will review progress to date with implementation and at the conclusion undertake a major evaluation of achievements over the preceding three years.

## WORK PROGRAMME AND STRATEGIES 2007-2010

**OBJECTIVE 1: To provide the Government and the Minister with advice as to strategies, policies and planning concerning the development, resourcing, provision and management of health services**

STRATEGY	ACTIVITY	INDICATORS	TIME FRAME	RESPONSIBLE DIVISION
1.1 Good Governance	Implement governance and leadership role of MOH for the Health Sector	Governance & Leadership role of MOH implemented	Ongoing	Office of the CEO
	Review Budgeting System to ensure transparency and accountability	Transparent and accountable Budget and procurement system	Ongoing	Office of the CEO, CSD and Internal Audit Office
	Administer Legislative Governance	Food Drugs and Therapeutics Goods and Public Health Bills approved by Parliament	2007-2009	Office of the CEO, SDPD and HPPS
	Develop and implement Sector Wide Approach	SWAp developed and used to guide donor partnerfunds for developing the Sector	2007-2009	Office of the CEO, SDPD and management
	Develop a MTFF that will meet all donor and GoS requirements.	MTFF developed, agreed to and implemented	2007-2009	SDPD & Corporate Services Divisions
	Produce monthly, quarterly and annual financial management reports, for all respective stakeholders and auditing purposes.	Financial management reports developed and implemented in accordance with acceptable GOS	Ongoing	Corporate Services
	Produce quarterly withdrawal applications to replenish funds from trust accounts.	Withdrawal applications produced and are accurate & timely	Ongoing	Office of the CEO & Internal Auditor
	Produce financial reports for auditing.	Financial status of programmes audited and provided a check & balance to all programs.		Corporate Services & Internal Auditor
1.2 Provision of Technical Advice on all areas of health	Provide technical / professional advice to CEO MOH on health issues & priorities	Technical / professional advice provided and are evidence based	Ongoing	MOH ACEOs
	Briefing of Minister of Health on Health issues and matters pertaining to functions of MOH	Briefings are documented and are in accordance with MOH Act 2006 and relevant legislations as well as Cabinet Directives and Government Policies	Ongoing	Office of the CEO MOH and Management

STRATEGY	ACTIVITY	INDICATORS	TIME FRAME	RESPONSIBLE DIVISION
	Assess the appropriateness of research as a tool in ensuring evidence based policies and planning	Assessment of research proposals conducted and acceptable	Ongoing	SDPD and Health Research Committee
	Review & update National Health Account Reports every 2 years	NHA Reports updated, approved & utilized	Every 2 years	SDPD
	Coordinate & facilitate the Health Research Committee	Health Research Committee TOR reviewed & meetings conducted on a monthly basis	Monthly basis	SDPD
	Production of MOH Annual Reports	MOH Annual Reports produced and approved by Parliament	End of every FY	SDPD
1.4 Development of new and review of old health policies, plans and legislations	Review and Update of the Policy Register	Policy Register reviewed and updated regularly	Ongoing	SDPD & relevant divisions
	Review the Tobacco Control Policy,	Old policies reviewed and new policies developed and are evidence based	2007	SDPD and HPPS
	Review the National EPI Policy,		2008	SDPD and QA N&M
	Review Intermediate Care Policy		2007-2008	SDPD and HPPS
	Develop a National Child Feeding Policy		2008-2009	HPPS and SDPD
	Develop an Infectious Disease Policy		2007-2008	SDPD and HPPS
	Review the implementation of the NCD Strategy	Implementation review report developed & utilized	2007 / ongoing	SDPD and HPPS
	Continuous development of NHA Reports after every 2 years	NHA reports developed & utilized	every 2 years	Office of the CEO & SDPD
	Finalize the Tobacco Control Bill, Public Health Bill, Medical Practitioners Bill, Dental Practitioners Bill and Food, Drugs & Therapeutic Goods Bill.	Health legislations approved by Parliament & implemented	2007-2009	SDPD
	Review and update the existing Policy Register to include health plans and legislations	Policy Register reviewed & updated	Ongoing	SDPD
	Develop a Sector Human Resources for	HRH Policy & Action Plan developed &	2007-2008	SDPD